



Welcome Brochure

Langdale Pre-School CIO
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Welcome

About Us

Langdale Pre-School was established in 1975 and has served the local community by providing high quality education and care ever since. We have been graded outstanding by Ofsted (September 2022) and are registered to care for children aged 3 to 5 years old (we offer places for children in the term of their 3rd birthday). The maximum number of children per session is 20. The pre-school occupies a self-contained unit within the premises of St. Vincent's Catholic Primary School. Langdale is managed by a voluntary committee of trustees and all parents are invited to become members of the Charitable Incorporated Organisation (CIO).

Our Aims

Langdale Pre-School aims to:

- Create a stimulating learning environment that is vibrant, purposeful, challenging and supportive.
- Provide activities and resources to enable your child to learn through play.
- Provide high quality education and care for pre-school aged children.
- Work in close partnership with parents/carers to ensure that children reach their full potential.
- Offer children and their parents a service that promotes equality and places a high value on diversity.

Staff

Langdale Pre-School employs four staff and ensures that there is always a high adult to child ratio.

Louise Winchester	Manager/SENCO	(BA, PGCE, QTS)
Louise Oates	Deputy Manager	(N.N.E.B)
Jane Roche	Senior Practitioner	(Diploma)
Auguste Bernackaite	Pre-school Assistant	(Diploma)

All staff that work directly with the children hold the relevant qualifications for their positions and are highly experienced. One member of the staff will be allocated as the 'key person' for your child. The nomination of a key person ensures that your child and yourselves are given individual meetings where your child's learning and development is celebrated and next steps are discussed. You will be informed of your child's key worker when they have settled into life at pre-school.

Children's Development and Learning

The Early Years Foundation Stage (EYFS) sets out standards for the learning, development and care of children from birth to 5 years old. All schools and Ofsted-registered early years providers must follow the EYFS, including pre-schools.

The [Early Years Foundation Stage \(EYFS\) framework](#) supports an integrated approach to early learning and care. It provides a set of common principles and commitments to ensure that we are able to deliver high quality early education and childcare experiences for all children.

There are seven areas of learning and development in the EYFS. All areas of learning and development are important and inter-connected. Three areas are particularly crucial for igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive. These three **prime** areas, are:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

We also support children in four specific areas, through which the three prime areas are strengthened and applied. The **specific** areas are:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Children with additional needs

At Langdale Pre-School, all children are welcomed into our community, regardless of need or disability. We provide an environment in which all children are supported to reach their full potential. When we know that a child may have a special educational need or disability (SEND) before they start with us, we will endeavour to plan for an effective transition into our setting involving the child, their parents/carers and any outside professionals known to the child. We have regard for the Special Educational Needs and Disability Code of Practice (2014) and Equality Act (2010). Louise Winchester, the Manager is the designated Special Educational Needs Coordinator (SENCO) and has undertaken specific training for this role. At Langdale, we are supported in our provision for children with SEND by the local authority and work closely with the area SENCO team within Barnet.

Parental Involvement

When we use the term parents/carers, we are referring to a child's mother, father, grandparents, childminders and wider family members. We recognise that as parents, you are your child's first educators. We aim to harness your knowledge and expertise about your child by encouraging you to be fully involved in your child's education and in the life of the pre-school.

Parents/carers are members of our pre-school and have full participatory rights. These include a right to be:

- valued and respected.
- kept informed and consulted regularly.
- involved and included at all levels.

Pre-Start Visits

Visits to the pre-school (and on occasion, home visits) are an integral part of the pre-school's admissions procedures. During your visit to the pre-school in the term before your child starts, dates for further visits and/or a home visit will be discussed. The purpose of these pre-start visits is for you and your child to meet the staff and begin to explore the environment together. Where a home visit is deemed appropriate, meeting the pre-school staff in a familiar environment can help support a child to form a trusting relationship with their teachers before starting at pre-school. This relationship will then in turn help to support the settling-in process. Pre-start visits allow plenty of opportunity for parents/carers to ask any questions that they may have.

If English is not your first language, you may want a friend or family member to act as an interpreter. Please do let the Manager know if you wish to do so.

Settling in

Guidance will be issued regarding settling your child before your child starts at Langdale.

Health

If your child has an infectious disease, please notify us as soon as possible. For further guidance on infectious diseases, please visit:

http://www.publichealth.hscni.net/sites/default/files/Guidance_on_infection_control_in%20schools_poster.pdf

Important Information:

Emergency Medical Treatment

If your child carries an EpiPen or other emergency medical treatment, a health care plan signed by a medical professional must be on site before your child can be left at pre-school.

Clothing

Children feel happier if they are dressed in comfortable play clothes, which they can manage easily when going to the toilet. They run and climb outside and we take walks around the school grounds and local area. Please do dress your child in appropriate clothing for these activities e.g. tracksuit trousers, leggings, velcro-fastening trainers, enclosed shoes. We do provide aprons for painting and messy play but please be aware that your child will get messy as they learn and explore at pre-school. During the winter months, please provide your child with winter coats and mittens/gloves, in order that they may access daily outside learning activities. Similarly, in warm weather, we ask that you supply sun cream (and your permission to apply), a sun hat and dress your child in cool clothing. **Please label all your child's clothing clearly with their name.**

Valuables

All jewellery, watches, toys and other personal items should be left at home, as we cannot be held responsible for the loss of these items and children can get very upset.

Own toys

It is better not to bring children's own toys to pre-school as they can easily get misplaced. However, we recognize that all children are different and we understand that for some children a special item from home can provide comfort when they are settling into a new environment.

Food

Langdale pre-school is a **nut free** zone. There are children in the pre-school with severe allergies and therefore, it is vital that we know exactly what food is on the premises. We ask that you provide your child with a healthy packed lunch should they stay for our lunchtime session. If you are unsure about what to include in your child's lunch, please speak to a member of the staff team. We ask all parents to send in a piece of fruit for their child to have for their morning and/or afternoon snack.

Please note that sausages & grapes are not permitted at pre-school due to the choking hazard that they pose.

Birthdays

The children love to have the opportunity to celebrate special occasions, such as their birthdays at pre-school. We ask that should you wish to provide a special treat for your child on their birthday, to please send in a healthy snack (breadsticks, fruit, vegetable sticks). If you have any questions regarding birthday celebrations, please speak to a member of the staff team.

Fees

Langdale Pre-School is a charity and as such, we are non-profit making and self-supporting.

Funded hours

15 hours

Your child is eligible for 15 hours per week of funded 'free childcare entitlement' (paid for by London Borough of Barnet). This funding starts from the term after they turn 3 years old.

The sessions are;

- A.M 08:45 - 11:45
- Lunch 11:45 - 12:30 (Please note there is a charge of £9.00 for lunch time sessions)
- P.M 12:30 - 15:30

30 hours

We do also offer funded places for parents who meet the criteria for 30 hours of 'free entitlement' per week. Please contact us for further information if required.

The sessions are;

- 09:30-12:30
- 12:30-15:30
- Early start session: 08:45 - 09:30 (Please note there is a charge of £10 for this session)

Additional non-funded hours

If you wish for your child to attend any sessions in addition to your funded hours, the cost will be as follows;

Fees (as of January 2023) are;

- £27.00 per session (A.M. or P.M.)
- £9.00 per lunch time session
- £10.00 per early start session

The times for these additional sessions are;

- A.M. 08:45 - 11:45
- P.M. 12:30 - 15:30
- Lunchtime 11:45 - 12:30

Please note: If you purchase additional hours, payment of fees is half termly in advance. Before your child starts, you will be issued with our full Terms & Conditions. In order to receive a funded place for a child, parents/carers are required to complete and sign a Termly Parental Contract. If you wish to make a change to your booked sessions, 6 weeks' notice is required.